



# MANSFIELD INDEPENDENT SCHOOL DISTRICT

*A Destination District Committed to Excellence.*

August 9, 2020

Dear Mansfield ISD Parents & Guardians:

I want to take a moment and personally apologize for the long wait times families have experienced during device pickup. I understand your frustrations, and I want you to know that we are listening and have spent the last several days devising a new plan to make the process run more smoothly while keeping our students and staff safe. We are doing this by providing a dedicated drop off and missing device report location, increasing pickup locations, adding additional days and extended hours, and by streamlining the documents necessary to pick up a device.

**Starting tomorrow, Monday, August 10, we will have five locations for device pickup. Each campus will have a corresponding pickup location.** The chart below shows which campuses will pick up at which location.

PICKUP LOCATIONS	SCHOOLS
<a href="#">Center for the Performing Arts</a>	<ul style="list-style-type: none"><li>Summit High</li><li>Frontier High</li><li>T.A. Howard Middle</li><li>Cross Timbers Intermediate</li><li>Kenneth Davis Elementary</li><li>Glenn Harmon Elementary</li><li>Charlotte Anderson Elementary</li><li>D.P. Morris Elementary</li><li>Carol Holt Elementary</li></ul>
<a href="#">Mansfield High School</a>	<ul style="list-style-type: none"><li>Mansfield High</li><li>Brooks Wester Middle</li><li>Jerry Knight STEM</li><li>Asa Low Intermediate</li><li>Mary Orr Intermediate</li><li>Roberta Tipps Elementary</li><li>J.L. Boren Elementary</li><li>Erma Nash Elementary</li><li>Willie Brown Elementary</li><li>Martha Reid Elementary</li></ul>

<a href="#">Timberview High School</a>	<ul style="list-style-type: none"> <li>• Timberview High</li> <li>• Early College High</li> <li>• James Coble Middle</li> <li>• Della Icenhower Intermediate</li> <li>• Louise Cabaniss Elementary</li> <li>• Thelma Jones Elementary</li> <li>• Janet Brockett Elementary</li> <li>• Imogene Gideon Elementary</li> <li>• Jandrucko Early Learners Academy</li> </ul>
<a href="#">Legacy High School</a>	<ul style="list-style-type: none"> <li>• Legacy High</li> <li>• Rogene Worley Middle</li> <li>• Linda Jobe Middle</li> <li>• Donna Shepard Intermediate</li> <li>• Nancy Neal Elementary</li> <li>• Alice Ponder Elementary</li> <li>• Tarver-Rendon Elementary</li> <li>• Mary Jo Sheppard Elementary</li> </ul>
<a href="#">Vernon Newsom Stadium</a>	<ul style="list-style-type: none"> <li>• Lake Ridge High</li> <li>• Danny Jones Middle</li> <li>• Mary Lillard Intermediate</li> <li>• Anna May Daulton Elementary</li> <li>• Cora Spencer Elementary</li> <li>• Judy K. Miller Elementary</li> <li>• Elizabeth Smith Elementary</li> <li>• Annette Perry Elementary</li> </ul>

**PICKUP DATES/TIMES**

Monday, Aug. 10  
*(High schools ONLY)*  
 1 p.m. - 7 p.m.

Tuesday, Aug. 11 - Friday, Aug. 14  
*(All Levels)*  
 9 a.m. - 7 p.m.

Saturday, Aug. 15  
*(All Levels)*  
 9 a.m. - 4 p.m.

Although the first day of school is August 12, we want to assure you that students who have not yet picked up their device will **NOT** be behind. As always, we will start the school year making connections and establishing processes.

**In order to expedite your experience, we have also added a dedicated drop off location for those students who still need to return their device or file a missing device report with the MISD Police. Please note this must occur prior to being issued a new device for 2020-2021.** Devices need to be dropped off at the Technology Department, located behind Wester Middle School, Monday - Friday from 9 a.m. - 7 p.m. and Saturday from 9 a.m.- 4 p.m.

**Please remember that students must have a completed 2020-2021 registration in Skyward in order to receive a device. You will need your students' ID number with you.** The Student ID number(s) is the only documentation necessary to pick up a device. If you don't know your student's ID number, contact your child's campus, and they will be able to help you.

**Students can also choose to use their own device instead of using a district-owned device. All programs and apps needed for online learning can be accessed on any device with Internet connection.**

Once again I want to sincerely apologize for the inconvenience that we have caused. I am hopeful that this updated process will help us expedite getting devices to your student in a safe manner.

If you have any questions, please don't hesitate to call 817-299-6300. Thanks for your continued patience and support as we navigate this unprecedented start of school.

Sincerely,

Dr. Kimberley Cantu  
Superintendent of Schools