



Donna Shepard Intermediate School

1280 FM 1187, TX 76063

Phone: (817) 2995940

Fax: (817) 453-6812

Request for Records

To: _____

(Name of Previous School)

(City/School District)

(Phone)

(Fax)

_____ has enrolled in the _____ grade at
Donna Shepard Intermediate School. Please fax or mail copies of the
following records:

_____ Last Report Card

_____ Withdrawal Grades

_____ TAKS Results (or other standardized tests)

_____ Birth Certificate

_____ Social Security Card

_____ Immunization Records

_____ Other _____

Parent/Guardian Signature _____ Date _____